

**GREEK LIFE OFFICE
INTERFRATERNITY (IFC) COUNCIL ADVISOR
GRADUATE ASSISTANTSHIP**

Position Title

Interfraternity Council Graduate Advisor

General Description

The Greek Life Office offers support and direction to a student base of 1400+, including 23 fraternity and 15 sororities affiliated with the National Interfraternity Conference, National Interfraternity Council, National Pan-Hellenic Council or the National Association of Latino Fraternal Organization.

The Interfraternity Graduate Advisor will function as a staff member, working directly with all of the Greek Life staff. He/She will be given direct responsibilities for advising of the Interfraternity Council activities in addition to direct contact with chapter leaders, national organizations and leadership consultants. The Interfraternity Graduate Advisor's responsibilities will be carried out under the supervision of the Director of Greek Life.

Primary Responsibilities

- The Interfraternity Graduate Advisor will provide support related to achieving Greek Community, Greek Life Office and Chapter-specific goals related to: Academic Achievement, Service & Philanthropy, Risk Management, Policy Enforcement, Leadership Development, Public Relations/Marketing and Recruitment.
- Provide support, mentoring and advising to the Interfraternity Executive Council
- Meet and provide direction/support for Chapter Leadership
- Collaborate with various offices across campus to broaden scope, experience and programs for Greek members
- Attend weekly Greek Life Office staff meetings, Greek Leadership Meetings
- Aide in development and facilitation of leadership retreats and/or meetings
- Provide support for Greek Life Office programs and initiatives

Professional Competencies Offered

Demonstrate...

- An understanding of how student development learning theory and research are relevant to student learning and personal development.
- Ability to work with individual students with regard to learning and developmental issues.
- Ability to advise student groups and organizations.
- Ability to apply student learning and developmental theory to student affairs practice in a specific context.
- The ability to formulate goals, implement strategies for achieving goals through efficient and effective use of resources and evaluation of goal attainment.
- Adherence to and value for professional ethical standards.
- Ability to teach and model respect for shared community values.
- A willingness to engage in sustained dialogue in order to reach an understanding of the issues presented.

- The ability to relate effectively to a wide range of people and appreciate individual differences, with cultural sensitivity.
- Ability to build rapport, establish and maintain mutually satisfying relationships.
- Ability to develop creative solutions to complex problems.
- Flexibility and adaptability to changing circumstances.
- Ability to develop creative solutions to complex problems and see opportunities where others see obstacles.
- Ability to engage in the process of change

Desired Qualifications

- Admittance in the Student Affairs and Higher Education (SAHE) graduate program
- Ability to adapt to and work in a face-paced, ever changing environment
- Strong organizational skills
- Please note: experience or affiliation with a Greek organization is not required.

Selections Procedure

- Individuals will be chosen following regular graduate assistantship placement.

Terms of Employment & Remuneration

The assistantship is a 25 hour/week appointment that provides the student with tuition for the 2012-2013 academic year (full tuition regardless of the student's in-state or out-of-state residency status), plus a monthly stipend. Students typically apply for, and receive, in-state residency for the second year of the program. The period of employment is from August 2011 – June 2012.

Office Location

Room 176, Lory Student Center

Supervisor/ Contact Information

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