

**GREEK LIFE OFFICE**  
**Fraternity Graduate Advisor**  
**Graduate Supplemental Position**

**Position Title**

Fraternity Graduate Advisor

**General Description**

The Greek Life Office offers support and direction to a student base of 1400+, including 22 fraternity and 14 sororities affiliated with the National Panhellenic Conference, National Interfraternity Council, National Pan-Hellenic Council or the National Association of Latino Fraternal Organization.

The Fraternity Graduate Advisor will serve as an advisor for a Fraternity or Sorority chapter providing support for executive chapter officers. The Fraternity/Sorority Graduate Advisor reports to the Director of Greek Life at Colorado State University.

**Primary Responsibilities**

The Fraternity Graduate Advisor will work with a fraternity or sorority chapter. S/he will assist in providing advising services to chapter members, as well as work in cooperation with the Chapter Advisor. The Fraternity/Sorority Graduate Advisor may provide support related to achieving chapter goals in regards to:

- |                         |                                |
|-------------------------|--------------------------------|
| - Academic Achievement  | - Strategic Planning/Structure |
| - Risk Management       | - Recruitment                  |
| - Policy Enforcement    | - Service                      |
| -Leadership Development |                                |

Attend weekly Fraternity/Sorority Chapter meeting as agreed upon with individual chapters, meet weekly with Chapter Leadership. A successful Advisor will demonstrate flexibility, adaptability and will be able to function within a collaborative team environment. The Advisor must maintain a positive attitude and represent the University and the Department appropriately.

Potential areas of involvement include:

- Assist the chapter in developing long term goals regarding facilities, operations and membership.
- Assist in providing a positive developmental experience for chapter members, as well as serving as a positive change agent for the culture of the Greek community.
- Assist in the development and implementation of programs which respond to the specific needs of the chapter.
- Develop and maintain good interpersonal relationships with chapter leaders.
- Serve as a liaison while maintaining effective working relationships between the Chapter Leaders, Chapter Advisors, National Organizations University.
- Promote compliance with the policies, rules and regulations, as stated and implied by the University, the inter/national fraternity, the House Corporation and the undergraduate chapter.
- Work with the chapter leadership to understand their responsibilities, as adults, to know and obey laws and work with the internal judicial board to aid in processing appropriately and consistently violations of the Student Code of Conduct and the law.

- Meet with executive board members and the house manager routinely to assist in setting goals objectives, and to update them about information regarding the Greek community.
- Advise the chapter on fulfilling the mission set forth by the community, University and Inter/National Headquarters.
- Participate in training, weekly Graduate Advisor meetings with Greek Life Staff.
- Guide and advise individual members in problem solving

### **Professional Competencies Offered**

Demonstrate...

- an understanding of organization, management and leadership theory and its relevance to student affairs practices.
- an understanding of how student development and learning theory and research are relevant to student learning and personal development.
- ability to work with individual students with regard to learning and developmental issues.
- ability to advise student groups and organizations.
- ability to apply student learning and developmental theory to student affairs practice in a specific context.
- the ability to formulate goals, implement strategies for achieving goals through efficient and effective use of resources and evaluation of goal attainment.
- adherence to and value for professional ethical standards.
- ability to teach and model a respect for shared community values.
- a willingness to engage in sustained dialogue in order to reach an understanding of the issues presented.
- the ability to relate effectively to a wide range of people and appreciate individual differences, with cultural sensitivity.
- ability to build rapport, establish and maintain mutually satisfying relationships.
- ability to develop creative solutions to complex problems.
- flexibility and adaptability to changing circumstances.
- Understanding and knowledge regarding Risk Management processes and implications

### **Desired Qualifications**

- Admittance in the Student Affairs and Higher Education (SAHE) graduate program
- Ability to adapt to and work in a face-paced, ever changing environment
- Strong organizational skills
- Ability to build relationships with students
- Please note: experience or affiliation with a Greek organization is not required.

### **Selections Procedure**

- Individuals will be chosen following regular graduate assistantship interviews and placement.

### **Terms of Employment**

Hours per week: 5-8 hours/week appointment

Months per year: 9 month appointment

Starting date: 8 August, 2011

Ending date: 8 May, 2012

**Remuneration**

Stipend: \$3,000 per year or \$333.00 per month

**Office Location**

Room 176, Lory Student Center

**Supervisor/ Contact Information**

Sonja Jensen

Director of Greek Life

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**Website**

[www.csugreeks.com](http://www.csugreeks.com)

**Testimonials**

“Having NEVER been involved in Greek life, I applied for the FGA position on a whim. I wasn’t sure what to expect, but working with my men has – surprisingly – become one of the most enjoyable parts of my SAHE experience. Each week is different – the drama, the stories, the successes, the challenges – and I love the relationships I have been able to form with my men. They view me not only as an advisor, but as a confidante. We have meals together, I go to meetings at their houses, they tell me about their personal lives – it’s so entertaining! Plus, the ability to watch a group learn and grow and know I had something to do with it is where the true reward lies. I wouldn’t have traded this experience for anything.” ~ Lisa LaPoint, Sigma Nu FGA

“When applying for SAHE, I had no interest in being involved in Greek Life. I wasn’t Greek, and I didn’t have any interest in being Greek. Advising Kappa Sigma ended up being a wonderful, rewarding, and challenging experience that I wouldn’t trade for anything. I learned some crazy things like.... that the Bears V. Packers Game counts as an excused absence for meetings, and kittens make great gifts for prizes (or maybe not). I have learned and grown so much as a professional through this opportunity, and my personal stereotypes about Greek Life have slowly started to disappear. Graduate school can be very busy, but I would have regretted not making time for this.” ~ Hannah Love, Kappa Sigma FGA

“I have had a wonderful experience advising FIJI; though, I have to admit I was a little apprehensive at first. Having been a member of a different fraternity, I was afraid of seeing their fraternity through the lens of my experience. As I worked with them, however, I learned I was able to use my previous fraternity experience to act as a guide when advising the group. It has been such a pleasure watching the fraternity, and the men within it, grow. I am increasingly impressed how they are able to be so positive when working through problems. The energy they possess is contagious! Being an advisor to FIJI has been one of the best experiences I have had at CSU.” ~ Joe Kowalczyk, Phi Gamma Delta FG