

**STUDENT AND CAREER SERVICES
WARNER COLLEGE OF NATURAL RESOURCES
GRADUATE ASSISTANTSHIP**

Position Title

Graduate Assistant, Student Engagement

General Description

The Warner College of Natural Resources (WCNR) offers the most comprehensive natural resources program in the country with a focus on critical environmental management problems. We have a student body of 1,600 high-achieving and dedicated undergraduate and graduate students who are passionate about their education and their future careers in natural resources.

The WCNR Student Services graduate assistant would help in creating and administering a comprehensive “milestones” program to promote student success, engagement, and retention in WCNR.

Primary Responsibilities

This unique position straddles both the academic and student affairs areas of higher education. The graduate assistant will gain experience working with interdisciplinary faculty and student groups, who cross institutional boundaries. This is a new position to assist in the promotion of a milestones program to promote student engagement and success.

First Year and Transfer Engagement –

- Assist in creating syllabi for first year seminar courses modeled on the Careers in Forest Management course created by Jamie Dahl, including contacting agencies & employers and arranging class visits to expose students to careers in natural resources.
- Potentially act as teaching assistant for freshmen seminar course(s).
- Assist in planning Freshman Pingree Park experience.
- Assist in creating Transfer seminar class on university resources and engagement; TA course.
- Create additional first year and transfer programming as needed.

Second Year Engagement –

- Collaborate with Year 2 @ CSU programs to ensure sophomore engagement including planning Sophomore/Faculty dinners and encouraging student participation in Year 2 @ CSU events including: Academic Transition Workshops, Outdoor Experiences, and the Year 2 @ CSU conference.
- Create additional second year programming as needed.

Student Success –

- Coordinate with WCNR student clubs, specifically the WCNR College Council, to connect them to the college.
- Monitor and promote Leopold’s Lair, the new student club lounge.
- Market milestone co-curriculum to students and student clubs.
- Coordinate dissemination of non-WCNR scholarship announcements

College/Career Transitions –

- Meet/advise prospective, transfer and current students about WCNR programs, careers, and navigating CSU
- Assist at Preview, RamWelcome, Student Fall Picnic, Scholarship Dinner, Ag/NR Career Fair, NR Days, and Commencement.

Desired Qualifications

- Must be a graduate student currently enrolled at Colorado State University
- Excellent communication skills (oral and written)
- Ability to work independently on projects
- Ability to work well within a team atmosphere
- A diverse background to work well with a diverse student population
- Experience with student organizations
- Experience with program development
- Possesses a positive attitude
- Possess a strong work ethic
- Display attention to details
- Willingness to serve in a broad variety of roles as needed
- Dedication to the mission of the Warner College of Natural Resources

Terms of Employment and Remuneration

The assistantship is a 20 hour/week appointment that provides the student with tuition for the 2011-2012 academic year (full tuition regardless of the student's in-state or out-of-state residency status), plus a monthly stipend. Students typically apply for, and receive, in-state residency for the second year of the program. The period of employment is from mid-May 2012 – mid-May 2013.

Office Location

WCNR Student Services
Natural Resources

Supervisor/ Contact Information

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