OFFICE OF FRATERNITY AND SORORITY LIFE
GRADUATE ASSISTANTSHIP

Position Title
Graduate Assistant for Fraternity and Sorority Life

General Description
The Office of Fraternity and Sorority Life offers support and direction to a student base of 2600+, including 42 fraternities and sororities within four governing councils (Interfraternity Council, Multicultural Greek Council, National Pan-Hellenic Council, and Panhellenic Council).

The Graduate Assistant for Fraternity and Sorority Life will function as a staff member, working directly with all staff. S/He will be given direct responsibilities for (co)advising a governing, in addition to direct contact with community and chapter leaders, as well as inter/national organizations. The Graduate Assistant’s responsibilities will be carried out under the supervision of the Director of Fraternity and Sorority Life.

Primary Responsibilities
- Provide advisory support to one of CSU’s governing councils, including guidance related to achieving community and chapter-specific goals related, but not limited, to academic achievement, service & philanthropy, risk management & accountability, leadership and membership development, chapter management, public relations/marketing and membership intake.
- Provide support, mentoring, and advising to the council executive board officers.
- Advise fraternity and sorority community committees and auxiliary groups (i.e. Programming, Order of Omega, etc.).
- Provide support for fraternity and sorority community initiative areas (i.e. academic achievement, service and philanthropy, leadership and membership development, risk reduction, public relations, etc.)
- Aide in development and facilitation of leadership retreats, programs, academic courses, large-scale events, and/or meetings.
- Provide support for Office of Fraternity & Sorority Life programs and initiatives and take part in achievement of strategic initiatives.
- Collaborate with various offices across campus to broaden scope, experience and programs for fraternity and sorority members.
- Attend weekly Office of Fraternity & Sorority Life staff meetings and community-wide programs.

Professional Competencies Offered
Demonstrate...
- An understanding of how student development learning theory and research are relevant to student learning and personal development
- Ability to work with individual students with regard to learning and developmental issues.
- Ability to advise student groups and organizations
- Ability to apply student learning and developmental theory to student affairs practice in a specific context
- The ability to formulate goals, implement strategies for achieving goals through efficient and effective use of resources and evaluation of goal attainment
- Adherence to and value for professional ethical standards
- Ability to teach and model respect for shared community values
- A willingness to engage in sustained dialogue in order to reach an understanding of the issues presented
- The ability to relate effectively to a wide range of people and appreciate individual differences, with cultural sensitivity
- Ability to build rapport, establish and maintain mutually satisfying relationships.
- Ability to develop creative solutions to complex problems
- Flexibility and adaptability to changing circumstances
- Ability to develop creative solutions to complex problems and see opportunities where others see obstacles
- Ability to engage in the process of change

**Desired Qualifications**
- Admittance in the CSU Student Affairs in Higher Education (SAHE) graduate program
- Ability to adapt to and work in a face-paced, ever changing environment
- Strong organizational skills

*Please note, affiliation with a fraternity or sorority is not required.

**Selections Procedure**
- Individuals will be chosen following regular graduate assistantship placement.

**Terms of Employment & Remuneration**
The assistantship is a 25 hour/week appointment that provides the student with tuition for the 2016-2017 academic year (full tuition regardless of the student’s in-state or out-of-state residency status), plus a monthly stipend. Students typically apply for, and receive, in-state residency for the second year of the program. The period of employment is 10 months, from August 2016 – June 2017, with the option to continue during the second year of the program.

**Supervisor/ Contact Information**
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