Position Title
Chapter Graduate Advisor

General Description
The Office of Fraternity and Sorority Life provides support and direction to over 2200 students and over 40 chapters within the Interfraternity Council, Multicultural Greek Council, National Pan-Hellenic Council, and Panhellenic Association. The Chapter Graduate Advisor serves as an advisor for a fraternity or sorority chapter, providing support and direction to the chapter president, executive officers, and general membership. The Chapter Graduate Advisor reports to professional staff in the Office of Fraternity & Sorority Life at Colorado State University.

Position Responsibilities
The Chapter Graduate Advisor (CGA) serves as an advisor for a fraternity or sorority chapter. The CGA assists in providing direction and support to chapter leadership and general membership, in cooperation with the chapter advisor and/or advisory board. The Chapter Graduate Advisor provides advising related to achieving community and chapter-specific goals, specifically regarding scholarship, leadership, service and philanthropy, risk management and accountability, policy interpretation, chapter operations, membership development, community building, and membership recruitment/intake. In addition, the CGA participates in some community-wide program and education in the fraternity and sorority community including but not limited to Greek Week, Homecoming, and the Fraternity & Sorority Leadership Institute.

Areas of focus are dependent on the needs of the specific fraternity and sorority chapter. However, potential areas of advisor involvement include:

- Providing a positive developmental experience for chapter members, as well as serving as a positive change agent for chapter and in the larger fraternity and sorority community.
- Assisting in the development and implementation of programs that respond to specific needs of the chapter.
- Developing and maintaining good interpersonal relationships with chapter leadership.
- Assisting chapter president and executive board officers in setting goals and objectives.
- Building connections between chapter leadership, chapter advisors, the inter/national organization, and the Office of Fraternity and Sorority Life.
- Promoting compliance with and accountability to federal, state and local laws, as well as policies and expectations of Colorado State University, the Office of Fraternity and Sorority Life, the chapter’s respective governing council, and the chapter’s inter/national organization.
- Developing educational and programming interventions to address issues, goals, or concerns within the chapter.

Position Expectations
Consistent attendance at and active participation in:

- Semesterly Chapter Graduate Advisor trainings
- Monthly Chapter Graduate Advisor meetings
- Biweekly supervisor one-on-one meetings
- Weekly chapter meetings
- Weekly chapter executive board meetings
- Weekly chapter president one-on-one meetings
- Chapter programs and events (as necessary)
• Community-wide programs and events (as necessary)
• Office of Fraternity and Sorority Life programs and events (as required)
• Consistent completion of a biweekly Chapter Graduate Advisor report

SAHE Professional Practice Competencies Offered
Demonstrate...
• the ability to perform administration functions and services in selected student affairs functional areas (at least two distinct areas).
• the ability to formulate goals; implement strategies for achieving goals through efficient and effective use of resources and evaluation of goal attainment.
• the ability to meet deadlines and produce quality results.
• adherence to and value for personal and professional ethical standards through ethical practice.
• personal and professional confidence.
• inquisitive, self-motivated commitment to learning and self-development.
• a commitment to personal and professional growth in the area of diversity and social justice.
• ability to make appropriate modifications to behavior based on self-monitoring and constructive feedback.
• ability to teach and model a respect for shared community values, including establishing and maintaining an inclusive community promoting civic education.
• a willingness to engage in sustained dialogue in order to reach an understanding of the issues presented.
• the ability to use sound, effective written and oral communication techniques and strategies within student affairs practice.
• the ability to communicate in an inclusive manner.
• build rapport, show compassion and understanding for others, and establish and maintain mutually satisfying relationships.
• advise student groups and organizations.
• apply student learning and developmental theory to student affairs practice in a specific context.
• the ability to develop creative solutions to complex problems and see opportunities where others see obstacles.
• the ability to engage in the process of change instead of defend against it.
• the belief that personal actions can make a difference.

Desired Qualifications
• Admittance to the CSU Student Affairs and Higher Education (SAHE) graduate program
• Ability to adapt to and work in a face-paced, ever changing environment
• Strong organizational skills
• Please note, affiliation with a fraternity or sorority is not required

Interview and Selection Process
Individuals will be interviewed for the Chapter Graduate Advisor position during SAHE interview weekends. Individuals will be selected for the Chapter Graduate Advisor position following primary graduate assistantship selection and placement.

Terms of Employment and Remuneration
The Chapter Graduate Advisor Supplemental Assistantship is a 5-8 hour/week appointment. The period of employment is nine months, from August 17, 2015 to May 15, 2016, with the ability to continue employment during the 2016-2017 academic year. Employment start and end dates are subject to change. Chapter Graduate Advisors receive a stipend of $2,500 over the nine-month employment period (approximately $277 per month).
Supervisor Contact Information
Lindsay Sell, Director
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Testimonials
“I stepped into the Chapter Graduate Advisor role with no former experience in fraternity and sorority life, an open mind, and a list of hesitations and questions a mile long. Within a short time in the position, I began to grasp the many reasons undergraduate students seek a fraternity and sorority experience while in college. It has been thrilling to watch the chapter I advise grow, learn, support each other, and participate in a community based around shared values. I have felt immensely privileged to share space with the men of Triangle and to be a small part of the broader fraternity and sorority community at Colorado State University, inspiring me to consider how I can provide long-term support to chapters beyond my time as a graduate student.”
-Lauren Shulman, Triangle CGA

“My initial interest in being a CGA came from my need to fulfill a competency requirement for my graduate degree. I originally wanted to work with a fraternity or sorority that shared similar salient identities of mine, but was paired with an IFC fraternity. Due to my experience with IFC fraternities at my undergraduate institution, I was a little skeptical as to how I would connect with this group of men. Preference aside, I was assigned to work with the Theta Chi chapter on campus and it has been one of the greatest experiences while in graduate school. These men are dedicated to involvement, their academics, and the CSU and Fort Collins community as a whole. Their goal from the moment I met them was to set a new standard for fraternity men across the nation and I believe they are succeeding. They have completely changed my mind on the purpose of IFC fraternities, helping me move past my biases. I am forever changed because of this experience and I owe that to the men of Theta Chi. Thank you.”
Jeffrey Perkins, Theta Chi CGA